

Professional Services Agreement Questionnaire

Please utilize these questions when fact gathering for a Personal Service Arrangement

- Who are the parties to this agreement?
- Who will be the employer?
- Who is the employee?
- What services are contemplated?
- If RUMC is the employer, is this agreement being done through Medical Affairs?
- If RUMC is not the employer, is this being done in furtherance of employment at RUMC?
- Does the arrangement include space?
- Does the arrangement include use of equipment?
- Does the arrangement require non-RUMC personnel/RUMC personnel?
- Who will pay for the services?
- Who will receive payment for the services?
- How long is the expected duration of the arrangement?
- Where will the services be provided?